

Expectations of Kit Carson County 4-H Council Officers

Eligibility

All applicants for an office must be at least 14 years of age, and have completed three (3) years of 4-H club work. Office applicants should complete an application for office. Elections to office shall occur at the first Kit Carson County 4-H Council meeting occurring after September 1 of each calendar year.

Duties of Office

Description of Office

President

Will preside over meetings following the rules of parliamentary procedure as described in Robert's Rules of Order.

Vice President

Will act as the presiding officer in the absence of the president. May also act as the chair of any committee.

Secretary/Treasurer

Will help set the agenda for meetings, take minutes of each meeting, and assist in keeping records of all financial transactions of the County 4-H Council.

Reporter

Will correspond with the media about 4-H activities sponsored by the Kit Carson County 4-H Council.

Senator

Will represent the Kit Carson County 4-H Council at all District 5 and State 4-H activities when applicable.

Alternate Senator

Will perform the duties of the Senator in their absence.

Term of Office

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Term of Office shall be for one 4-H year. Officer's term of office will start at the end of the meeting which they are elected and will end at the first Kit Carson County 4-H Council meeting occurring after September 1 of the following year.

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Responsibilities

Attendance

All Kit Carson County 4-H Council Officers shall be present at the following activities:

- All Kit Carson County 4-H Council Meetings
- Kit Carson County 4-H Achievement Program
- Meat Quality Assurance Program
- Kit Carson County Prospect Show
- Kit Carson County Fair 4-H Awards Presentation
- Kit Carson County Fair Small Animal Show
- Any activity sponsored by the Kit Carson County 4-H Council

Senators shall be present at the following additional activities:

- All District 5 Council Meetings (4 annually)
- Leadership Development Conference
- State 4-H Conference

Conduct

All Kit Carson County 4-H Council Officers should strive to be a positive leader and role model for all 4-H youth, and conduct themselves in an appropriate manner. Therefore, Kit Carson County 4-H Council Officers shall adhere to the Colorado 4-H Code of Conduct and the Colorado 4-H Dress Code, and be held to the consequences listed if they violate these codes.

I have read and understand the expectations in this document and will adhere to them.

Kit Carson County Officer

Officer Signature _____ Date _____